

City Manager - Monitoring Report

August 16, 2016

Below is a compellation of updates and projects that are either new or have changed since the last City Council meeting.


City Managers Weekly City Council Update August 12, 2016



City Manager's Office

- Emergency Management staff is working with IT on ordering phones for the emergency ops center from the State Homeland Security Grant. This project is expected to be completed in the coming weeks.
- Jessica gave an update to staff at the AIP breakfast regarding the direction of Strat Ops in the City. The City is phasing out of the outside facilitation of the strategic planning process in order to allow the new City Manager to decide how to accomplish this important function within the City.
- Staff has scheduled time at the September 20th work session to report on the findings related to costs to poll residents about opinions on allowing marijuana sales in Evans.

Human Resources/Risk Management

- Staff received the City's medical insurance renewal from Colorado Employer Benefit Trust (CEBT). The City's 12-month loss ratio ending June 30, 2016 was 83.4% which resulted in receiving a 1.75% increase for the PPO and High Deductible Health Plan (HDHP) and a 0% increase for the Kaiser HMO plan if the City chooses to renew with CEBT. Staff is ecstatic about this fabulous news! As previously mentioned, the City will be transitioning to a 1/1 insurance renewal in order to align the plan year with the benefit year and to align with other benefits, such as, the City's Flexible Spending Account.
- Staff met with the Employee Review Team (ERT) to discuss the City's medical insurance renewal and to obtain feedback on the City's current medical plan options. ERT also received a presentation from Cathy Dobratz from Colonial Insurance on the City's current voluntary supplemental insurance options along with new options available. The Team's next meeting is August 23rd to discuss and develop recommendations to the Management Team on the benefit plan and for wellness program planning for the 2016/2017 program year.
- Staff worked on a draft Request of Proposal (RFP) and draft Scoring Matrix for an executive search firm to assist with the City Manager recruitment. A draft RFP was provided to the Selection Committee on Monday. The Selection Committee determined by City Council is comprised of Council Member Brian Rudy, Council Member, Sherri Finn, Deputy City Manager, Jessica Gonifas and Human Resources & Risk Management Director, Julie Roeder. The committee is targeting the RFP to be published Friday, August 12th with a response deadline of Monday, August 22nd.

Customer Service Unit	<ul style="list-style-type: none"> • Internal interviews were completed for the Administrative Specialist vacancy. • The court clerk prepared 87 total cases for August 4th court docket and 87 total cases for August 11th court docket. • Utility Billing due date will be August 15, 2016 and shut off day will be August 16, 2016. • The second incremental rate increase for Waste Water was included in the latest bill. • Resident feedback thus far related to the whether or not the City should allow marijuana sales includes: four comments in favor of allowing and one comment against.
Finance	<ul style="list-style-type: none"> • Budget process teams are on track according to the budget schedule. Achievements for this week include obtaining and updating projected contractual increases in supplies and services as well as validating payroll and benefit related figures in the budget. • Current CIP (capital improvement projects) will be reviewed by Management Team this week for recommendation of 2017 projects.
Flood & Recovery	<ul style="list-style-type: none"> • The flood staff held the 49th street pre-bid meeting. There were 13 interested contractors who attended the meeting. • Staff has posted the bid for the 49th Street Resurfacing Project with a deadline of August 24, 2016 2:00 pm.
Recreation	<ul style="list-style-type: none"> • Staff attended a Great Outdoors Colorado grant writing workshop in Windsor. The City will be submitting a Local Government Park and Outdoor Recreation grant in November for Riverside Park. • The Evans Senior Center will be teaming up with a group from Illinois to fill a bus for a trip to Boston in September.
Information Technology	<ul style="list-style-type: none"> • Staff continues migrating existing City geodata to an industry standard local government information model. • The City Cemetery data cleanup project has been completed.
Building Department	<ul style="list-style-type: none"> • The building department is processing building permit applications for single family homes in Tuscany. • Kum & Go submitted minor amendments to their building plans which are under review. This review will not slow down the Kum & Go project.
Neighborhood Services	<ul style="list-style-type: none"> • Code Enforcement responded to reported violations, and responded to requests from school district 6 to clear branches which obstruct school bus passage. • Enforcement notices have been issued for the remaining dead trees of the 2016 season. 
Planning	<ul style="list-style-type: none"> • Staff has received the first round of referral comments on the Synergy subdivision plat. • Staff has completed the proposed updates to the Zoning and Subdivision regulations and will be presenting recommendations to City Council at the 8/16 Work Session. • Staff has been in discussions with the property owner of 2800 11th Avenue regarding their plans for improvements to the site.

Engineering	<ul style="list-style-type: none"> • Staff met with Chad Reischl to transfer management of the Stormwater Master Plan grant project to Engineering. • Staff attended a pre-bid meeting for the 49th Street / Industrial Parkway / Brantner Road flood recovery project. • Staff met with Muller Engineering to review the draft Stormwater Master Plan Drainage Criteria Manual. Staff continues to review and redline the document. • Staff is working with Kum & Go to address utility conflicts found in the field. • Staff continues to work with subcontractors for the Synergy project on permitting for temporary piping to pull water out of the South Platte River on a temporary basis.
Police	<ul style="list-style-type: none"> • A few months ago Evans PD became the first police department in Weld County to train all patrol officers in the use of Nolaxone, in response to an ever-increasing epidemic of opioid use and overdose deaths. In short, Nolaxone (commonly referred to as Narcan) is administered via nasal inhaler to individuals overdosing on opioids. The medication interrupts the bonding of opioid chemicals to the specific receptors in the brain, virtually making the patient instantly “sober”. The PD recently had their first Narcan deployment and save! A 25-year-old woman who was overdosing on an opioid, had stopped breathing and had no pulse. As CPR was being administered the responding officer, Luis Garcia, administered Narcan. The woman regained consciousness and was transported to the hospital for treatment. • Last week Officer McClatchey spent time with the residents of Community Advantage Inc. / Residential Care & Disability Services in Greeley. The adult residents of the facility all suffer from severe developmental disabilities. Officer McClatchey’s visit with them brought so much joy to the individuals! Many other officers have since taken photographs of themselves with police cars, in SWAT regalia, and other scenes to send to the residents. Great job, Teresa! • Wednesday August 10th was Pops With Cops Day at the Riverside Library. Several officers spent an hour with neighborhood children enjoying popsicles, chatting, and exercising. It was a fantastic opportunity to make friends with our kids in the community! <div data-bbox="367 1186 714 1449">  </div> <div data-bbox="987 1182 1328 1440">  </div>
Economic Development	<ul style="list-style-type: none"> • Staff met with a contractor onsite at the ERA properties in order to assess the demolition needs. An estimate will be forthcoming and presented to the Strike Team at their September 6th meeting. • Esh market gave the ERA notice that they are closing their location in Evans and as of 8/31 will no longer be a tenant of the ERA. • Staff is conducting an audit of the current business listed on the Shop Local webpage to ensure it is updated with those that are still in business. • Staff attended the EEDAC monthly meeting and provided the group several updates including the status of the open Director position as well as the assistance the City can provide them during the vacancy. • The EEDAC has requested that the City continue to provide the meeting space and assistance with sign code guidance for their annual Business Showcase scheduled for October 6th at the Riverside library.

Communications	<ul style="list-style-type: none"> The groundbreaking for the new Waste Water Treatment Plant took place on August 9 with well over 50 in attendance, including all the Weld County Council Members. Don Sandoval from DOLA and Keith McLaughlin from Water & Power provided brief (and glowing) comments and Mayor Morris gave a spot on speech impressing the necessity of this project. Mr. McLaughlin contrasted the magnitude of this project with other municipalities and noted that a similar undertaking for Greeley would represent a \$200 million project, and an over \$2 billion project for Denver. All speakers commended Council for having the foresight and backbone to make such an important and wise decision in the face of opposition. An article was run in the Tribune on August 10. 
Parks	<ul style="list-style-type: none"> All mowing operations are on schedule. The non-potable pump that supplies water to the Evans Community Complex and Centennial School has failed. Staff is working with a pump contractor to determine the cause of the failure. Staff is preparing an update for the 2017 budget regarding operational changes which will be implemented for the 2017 parks season in an effort to increase the level of service of parks aesthetics.
PW Operations	<ul style="list-style-type: none"> Staff has transitioned to spraying for mosquitos every other week. Staff was spraying once a month prior to this change. All major dirt roads are in the process of being re-graded. Staff will begin to look at alleys and determine which ones are in need of maintenance. Sweeping of all main streets is in progress.
Waste Water Operations	<ul style="list-style-type: none"> Wastewater Collections; staff has resumed line jetting this week and are cleaning the lines in the Green Meadows Subdivision. The discharge to the Evans sanitary sewer system of groundwater dewatering at the Kum and Go construction site was completed on Thursday 8/4. The discharge consisted of 20,000 gallons. This is significantly less than the 60,000 gallons that was projected. The discharge had no negative impact on our operations.

**Waste Water
Treatment Plant**

- The significant event for the Waste Water Team was the ground breaking for the new Waste Water treatment plant was this week.
- Also on Tuesday afternoon 8/9 staff from Garney Construction, Ditesco Services and the City WW Division held the first construction weekly meeting.
- Staff assisted Garney in locating some underground lines that are conflicting with the chosen location of the UV Building.
- The six week look ahead schedule as provided by Garney is attached.

